



هيئة أبوظبي للزراعة والسلامة الغذائية
ABU DHABI AGRICULTURE AND FOOD
SAFETY AUTHORITY

Self-Control Application

User Manual

Version 01





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Introduction

Abu Dhabi Agriculture and Food Safety Authority (ADAFSA) is keen to adopt best practices and strive to improve services and improve food safety through innovative solutions that promote the principle of joint responsibility between government and the private sector by enhancing the role of owners of food, agricultural and animal establishments in ensuring continuous product safety responsibility at the establishments.

The self-control system has been developed through which the new advanced technology will be used to monitor the establishments. The system will have many features, including self-inspection, which will enable the business operator to check all processes affecting the safety of products in the establishment and document the existing procedures to be available to the inspector to verify the status of the establishment, in addition the system also allows the business operator to communicate with the inspector in case of there is a risk requires to consult with the inspector to conduct the remotely inspection.



Download the Application

Through the application of self-control, the entity's account will be linked to the ADAFSA systems to ensure effective communication between the Business Operator and the inspector.

Please go to “Apple Store” or “Google Paly” to download the application on your smart phone or device.



https://play.google.com/store/apps/details?id=ae.adfca.self_insp



<https://itunes.apple.com/ae/app/selfinspection/id1456513947>



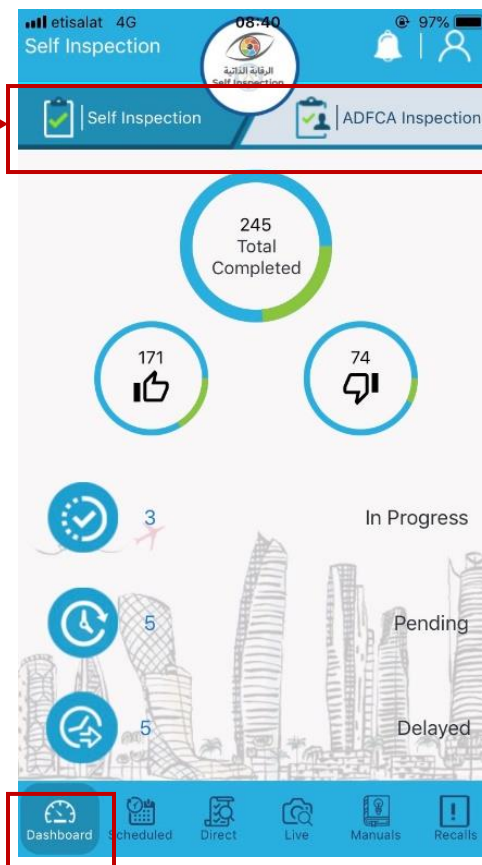
How to use the Application

1. Open the Apps
2. Login by using the same ADAFSA eservice credentials
3. ADAFSA will send you the self-inspection task through the application
4. Start self-inspection

Self-Control Application






- Dashboard Page:

Page 1 self-inspection done by the **establishment**



Page 2 ADAFSA-Inspection, it shows the number of inspections done by the **inspector**



#	Item	Description
1	Total completed	The self-inspection task that has been completed
2		This icon shows the satisfactory result of your self-inspection
3		This icon shows the unsatisfactory result of your self-inspection
4		In progress self-inspection TASK
5		Pending self-inspection TASK
6		Delayed self-inspection TASK. need your attention

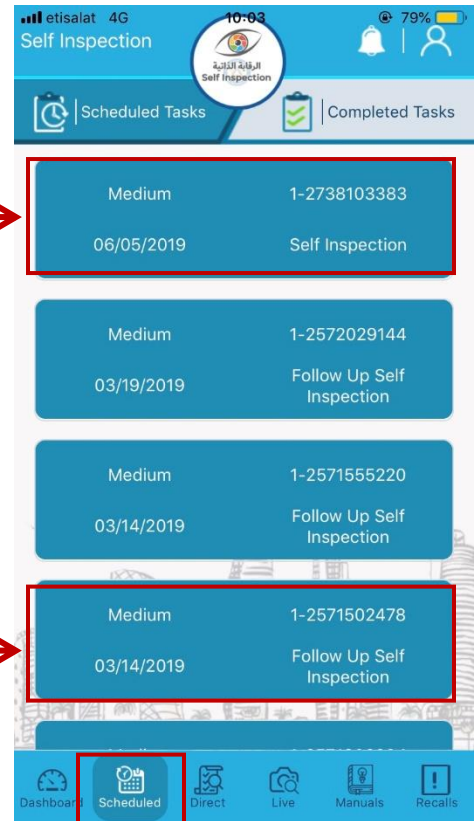


▪ Scheduled Page:

Click on the task to start
the self-inspection TASK

To activate the task, you need to inform
ADAFSA Inspector to assign you the task

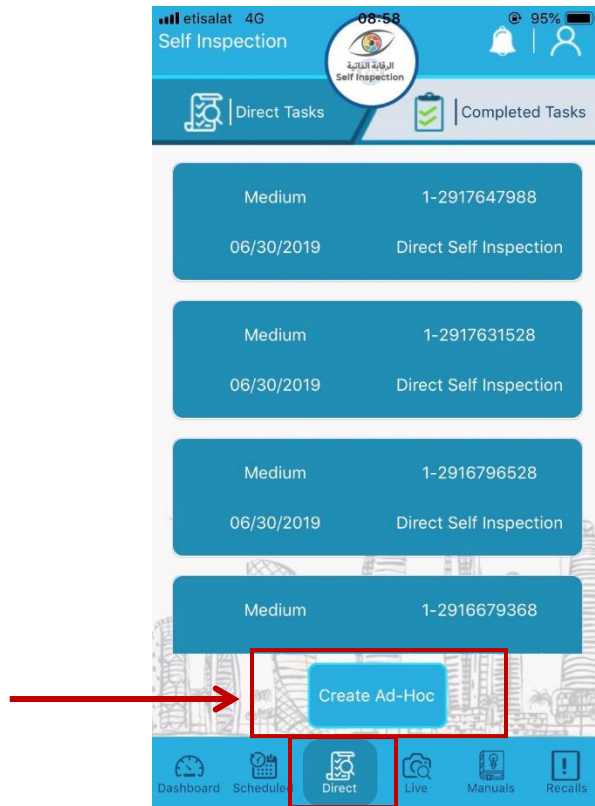
Click on the task to start
the Follow up self-
inspection TASK





▪ Direct Page:

Click on the Create
Ad -Hoc to start
unscheduled inspection
at any time you want





- Live Page:

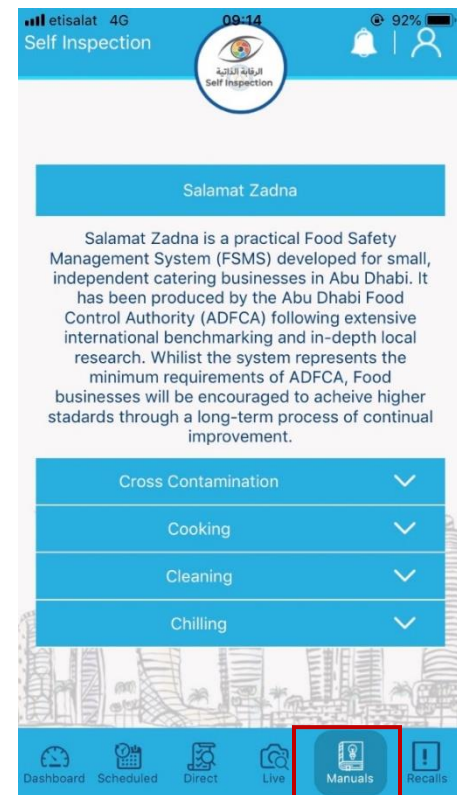
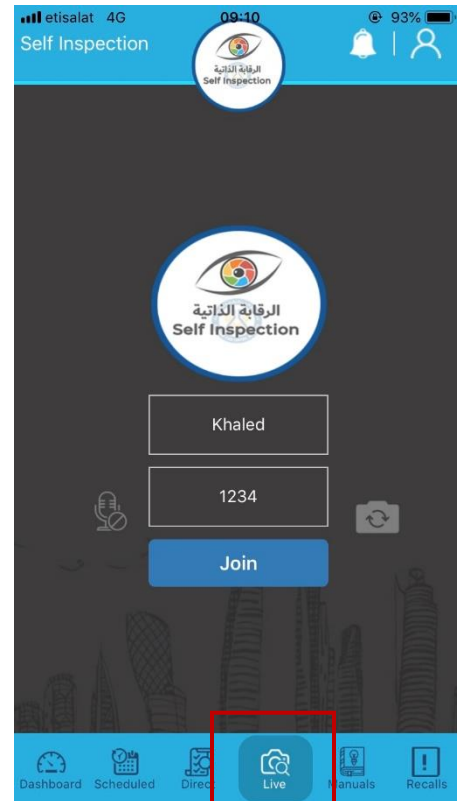
Open the Live Session with the inspector to perform the inspection remotely.

The inspector will request you to join the live session

More details will be available soon

- Manual Page:

All regulation, Laws, code of practice will be available on this page to guide you as Business Operator





- Recalls Page

Here you will find all the recall product that unfit for human consumption for your action if available in your establishments





SELF-INSPECTION Checklist INSTRUCTIONS

All the parameters will be marked (✓) as default, your responsibility to respond to each item and to whichever applies to your establishment.

- A mark (✓) reveals satisfactory condition
- A mark (✗) reveals an unsatisfactory condition.
- If an item does not pertain to your operation, click the icon (N/A), which means it is not applicable to your establishment.
- Use the icon (📎) to add attachment (document, photo.etc.) .
- Use the icon (📝) to add note related to the parameters.
- Use the icon (📅) to add the grace period needed for the corrective action by days

A corrective action plan must be developed to address all items which were marked (✗). This action plan should note the unsatisfactory condition observed, the corrective action necessary, who is responsible for resolving the concern and when it will be corrected.

This inspection is designed to be an action process. As best as practical, every item should be observed. For example, you must watch your handler to make sure they are following proper procedures and not just assume they are following proper procedures. Use of the Guide also is suggested as a self-training to familiarize the staff / handler with all requirements and/or help them quickly determine the overall compliance level.

after finishing the inspection, click submit for final review



If you would like advice or support in relation to the development or improvement of the self-inspection within your establishment, please connect with us

Email:

inquiries@adafsa.gov.ae

For Suggestions & Comments:

800 555

Abu Dhabi Agriculture and Food Safety Authority

www.adafsa.gov.ae